

Holy Cross College
Student Employment

Title: **Intramural Committee Referee**

Department: Student Affairs

Supervisor: Carolyn Kitz

Email: CKitz@hcc-nd.edu

Schedule: Approximately 4-8 hours per week to be determined with the supervisor.

Rate of pay: \$7.25 per hour

Location: V-110b

Purpose

Intramural Committee Referees are responsible for providing an atmosphere of fun in a competitive, yet safe, environment. Referees must be able to implement Intramural Committee policies and playing rules in order to maintain an appropriate level of control, fairness, and safety. They should maintain a positive attitude on-site and should always be striving to improve their officiating skills.

Essential Job Duties:

- Officiate Intramural contests
- Assist with pre and post-game logistics and administrative functions
- Assist with preparation and inspection of the game site
- Understand emergency/evacuation procedures
- Provide positive public relations, program promotion, and policy education to participants
- Verify participant eligibility
- Attend all officials training clinics
- Provide a friendly, upbeat, and customer service oriented environment at all times

Minimum Education, Skills and Abilities:

- Ability to learn and enforce rulebook and Intramural Committee Policy in a fair and unbiased manner
- Positive attitude to promote student programming
- Excellent verbal communication skills