

**Holy Cross College**  
**Student Employment**

**Title:**     **Biology Tutor**

**Department:** Natural and Quantitative Sciences

**Supervisor:** Professor Aris Alexandrou

**Email:** aalexandrou@hcc-nd.edu

**Schedule:** **Approximately** 6 hours per week

**Rate of pay:** \$12 per hour

**Location:** V-245

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**Purpose:**

To assist students with different educational backgrounds in biology and collaborate with the Professor of Biology with other duties within the department as required. We provide a professional work environment that teaches responsibility, commitment, and a strong work ethic.

**Essential Job Duties:**

- Support students in understanding biology concepts by providing guidance, monitoring their progress, being available to answer questions, and reviewing their work.
- Keep instructor informed of students' needs.
- Maintain a productive learning environment by monitoring noise levels and facility use, ensuring a healthy and safe workspace.

**Minimum Education, Skills and Abilities:**

- Completed BIOL151/152 Principles of Biology and received a B or better in the courses.
- Alert, friendly, and attentive at all times.
- Dependable with a hard work ethic.
- Strong interpersonal and communication skills.
- Ability to work effectively with a diverse student population.
- Possess basic computer skills.