

Holy Cross College
Student Employment

Title: **Teaching Assistantship in Politics & Public Service**

Department: Politics & Public Service

Supervisor: Theresa MacArt

Email: tmacart@hcc-nd.edu

Schedule: Not to exceed 6 hours per week.

Rate of pay: \$12.00 per hour

Purpose

To provide the teaching assistant with an opportunity to gain leadership and teaching skills that will be helpful for either graduate school applications or a career pathway.

Possible Job Duties:

- Read and understand assigned reading in the POLS 151 syllabus
- Attend POLS 151 class sessions
- Supervise brief in-class activities, reflections, or discussions
- Grade short written assignments completed by students in class
- Present class material occasionally

Minimum Education, Skills and Abilities:

- Politics & Public Service major
- Senior standing
- Above average cumulative GPA and grade in the course they are assisting with.